



Volunteer/Non Professional Registration Form

R/CEN/HRD-003/v.1

| | | | |
|--|--|------------------|--|
| Name: | | Paste Photo Here | |
| Father Name | | | |
| Date of Birth: | | | |
| National ID Card #: | | | |
| Telephone (Res.): | | | |
| Mobile / Cell: | | | |
| E-mail: | | | |
| Address: | | | |
| Person to be contacted in case of emergency: | | | |
| Relationship: | | Telephone #: | |

| Qualifications: | | | | |
|-----------------|--------|----------------|-------|------|
| Institution | Degree | Major Subjects | Grade | Year |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| Professional/Internship Experience (if any): | | | | |
|--|-----------|-------|----|--------------------|
| Organization | Job Title | Dates | | Reason for leaving |
| | | From | To | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| Skills : | |
|----------|--|
| | |
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| | |
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| Availability: | | | | | |
|--|-----|-----|-----|-----|-----|
| Dates: From: _____ To: _____ | | | | | |
| Are there any specific days or time that you are available? If so, please tick in appropriate box: | | | | | |
| | Mon | Tue | Wed | Thu | Fri |
| 9 am – 1 pm | | | | | |
| 1 pm – 5 pm | | | | | |

Is there any specific department/area you are interested in? Please specify:

| Referees: | | | | | | |
|-----------|-------|--|------------|--|--------------|--|
| 1 | Name: | | Telephone: | | Relationship | |
| 2 | Name: | | Telephone: | | Relationship | |

I understand that volunteering for SKMCH&RC does not automatically entitle me for a permanent job.

Signature: _____ Date: _____

Instructions:

- Attach one copy of National ID card
- Students who are under 18 years are required to attach copy of National ID card of their parents
- Attach one passport size photograph
- Internship/Volunteership request letter from institution (if applicable).
- Applications should be submitted at least three weeks prior to the proposed starting date.

Please send duly filled application to the address given below:

Human Resources Department
Shaukat Khanum Memorial Cancer Hospital and Research Centre
7-A, Block R-3, Johar Town, Lahore, Pakistan
Telephone: 042-35905000 Ext: 3040, 3041, 3037
 or email at: careers@shaukatkhanum.org.pk

| For Concerned Department Use Only: |
|------------------------------------|
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| | | | |
|---------------------------|-------------------------------------|------------------------------------|--|
| Department Name: | | Signature: | |
| Date of Joining: | | Availability Till: | |
| For HRD Use Only: | | | |
| Signature: | | Date | |
| Application accepted: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Comments (if any): | | | |
| | | | |